

1. The third meeting of the Steering Committee for the Development of Definitive Plans for a Permanent Headquarters Building was held on 4 October 1955, at 1130 hours.

2. The following were present at this meeting:

Deputy Director (Support)
Col. L. K. White, Chairman

Deputy Director (Intelligence)

Deputy Director (Plans)

Office of the Director of Central Intelligence

Inspector General

Office of Communications

Office of Training
Col. Matthew Baird

Office of the Comptroller
Mr. E. R. Saunders

General Counsel
Mr. L. A. Houston

Office of Logistics
Mr. James A. Garrison

Office of Personnel
Mr. H. G. Reynolds

Management Staff

Office of Security
Mr. R. L. Bannerman

Real Estate & Construction Division

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3. Colonel White opened the meeting with a discussion of the current status of the site selection for the headquarters building. He informed the Committee that Clark and Rapuano had been selected to make studies of various sites and to make a report, with their recommendations, as early as possible. He indicated that Clark and Rapuano had suggested the procurement of an additional 40 acres above that originally planned and that the Bureau of Public Roads had been contacted on this matter. While the Commissioner of Public Roads did not make a definite commitment, it is believed that the Agency will experience no difficulty in obtaining the additional acreage if Langley is selected for the site. A final report on the site selection is expected this month in time for presentation to the National Capital Planning Commission and the National Regional Planning Council, early in November.

4. Colonel White briefed the Committee on the status of the selection of a Construction Agent and architect-Engineer for the project. He stated that Harrison and Abramovitz had been selected as the Architect-Engineer, but a contract has not been negotiated. The Agency is attempting to work out the matter of the Contracting Agent with the Public Buildings Service, but the outcome is quite uncertain at this time.

25X1 5. [] briefed the Committee on the status of planning being accomplished by the Agency. He outlined the work that had been accomplished by the subcommittee on Space Requirements and indicated that various special study groups had been appointed to study such items as IBM, Supply, Classrooms, Conference Room requirements, etc. He indicated that the Subcommittee would prepare a final report to the Steering Committee upon the completion of an analysis of the reports which would be handed in by the special study groups. He then presented a proposed organizational arrangement to accomplish the work in the next phase of planning (attachment #1). The next phase of the planning will include accomplishment of an inventory of all equipment and the positioning of all components of the Agency within the building. A general discussion was held on the proposed organization and it was generally approved by the Steering Committee. Colonel White indicated that he would present the proposed organization to the DCI for approval.

6. Colonel White discussed a proposed revision in the membership of the Steering Committee. It was suggested that since most of the officers originally represented on the Steering Committee would be represented either on the Building Planning Staff or in the proposed Liaison Group, that the membership of the Steering Committee be reduced to the DDCL, Chairmen, DD/S, DD/P and DD/I, members. Colonel White stated that he would present this proposed organization to the DDCL for his approval.

7. The meeting adjourned at 1230 hours.

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Secretary

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